

COMMUNITY SERVICES DEPARTMENT

SENIOR CITIZENS ADVISORY BOARD AGENDA

Tuesday, May 15, 2018 • 9:00 a.m. San Bruno Senior Center 1555 Crystal Springs Road, San Bruno

WELCOME TO OUR ADVISORY BOARD MEETING: If you wish to speak on an item under discussion by the Board and appearing on the agenda, you may do so upon receiving recognition from the Board Chair. If you wish to speak on a matter <u>not</u> appearing on the agenda, you may do so during PUBLIC COMMENT. In compliance with the American Disabilities Act, individuals requiring accommodation for this meeting should notify us 48 hours prior to the meeting (616-7150).

- 1. CALL TO ORDER/ROLL CALL:
- 2. PLEDGE OF ALLEGIANCE:
- 3. REVIEW OF AGENDA:
- 4. APPROVAL OF MINUTES: April 17, 2018
- 5. CONSENT CALENDAR:
- 6. PUBLIC COMMENTS ON MATTERS NOT ON THE AGENDA: Note: Board policy is to refer matters raised in this forum to staff for investigation and/or action where appropriate. State Law, known as the "Brown Act", prohibits Board from discussing or acting upon any matter that is not on the agenda. Non-agenda issues raised by members of the public or by the Board may, at the discretion of the Board, be scheduled for consideration at future meetings.
- 7. NEW BUSINESS:
 - a. Treasurer's Report April 2018
 - b. Receive and File Monthly Information and Referral, Class Attendance, Nutrition Site Reports and Senior Center Historical Front Desk Sign In Data (Tessier, Rangel)
 - c. Discussion Regarding Interior Painting of San Bruno Senior Center (Brewer)
- 8. UNFINISHED BUSINESS:
- 9. ITEMS FROM BOARD MEMBERS:
- 10. ITEMS FROM STAFF:
- 11. ADJOURNMENT

** POSTED PURSUANT TO LAW **



Community Services Department

MEETING MINUTES

Senior Citizens Advisory Board April 17, 2018

- Call to Order/Roll Call: Chair Goff called the meeting of the Senior Citizens Advisory Board to order at 9:03 a.m. Board Members Present: Chair Goff, Vice Chair Green, Carmichael, Chu, Hayes, Luzaich, Tracey, and Treasurer Hornung. Staff Present: Brewer and Rangel.
- 2. PLEDGE OF ALLEGIANCE: Chair Goff led the Pledge of Allegiance.
- 3. REVIEW OF AGENDA: No changes.
- 4. APPROVAL OF MINUTES: MSC Green/Hayes to accept the minutes of the March 20, 2018 meeting. Approved unanimously.
- 5. CONSENT CALENDAR: None.
- 6. PUBLIC COMMENT: None.
- 7. CONDUCT OF BUSINESS:
 - Treasurer's Report March 2018 Treasurer's Report filed for audit.
 - b. Receive and File Monthly Information and Referral, Class Attendance, Nutrition Site Reports and Senior Center Historical Front Desk Sign In Data Monthly Information and Referral Report and Nutrition Site Report were distributed and reviewed, received, and filed for March 2018.
 Receive and File Monthly Minutes from Senior Events Committee Staff handed out April 16, 2018 minutes for the Senior Events Committee. They recommend that the Senior Center schedule a weekly strength training class. MSC Chu/Carmichael for staff to schedule a weekly strength training class at the San Bruno Senior Center. Approved unanimously.

8. UNFINISHED BUSINESS:

- a. Status Update on Restoration of Senior Center Superintendent Brewer updated the Board on the restoration of the Senior Center. She added that there will be a walk through with Community Services staff, Public Works staff, and the contractor on April 19, 2018. Superintendent Brewer added that staff is talking to contractor about the possibility of expanding the current area for the trash receptacles and will be returning to the Board when more information is available.
- 9. ITEMS FROM MEMBERS AND SUBCOMMITTEE REPORTS: Board Member Hayes

discussed contacting Recology about the possibility of getting a trash compactor for the Senior Center.

10. ITEMS FROM STAFF:

11. ADJOURNMENT: Vice Chair Green adjourned the meeting at 9:35 a.m.

Respectfully Submitted,

Ludmer Aker Executive Assistant Community Services Department City of San Bruno



SENIOR ADVISORY BOARD TRUST FUND REPORT

APRIL 30, 2018

Checking Account Balance 3/31/2018	\$	9,643.98		
Interest Deposit Checks	\$ \$ \$	0.44 - -		
Checking Account Balance 4/30/2018			\$	9,644.42
Amount held at City of San Bruno prior 7/1/2013			\$	103,932.20
Amount held at City of San Bruno July 1, 2013-June 30, 2017			\$	56,499.44
Amount deposited to City since 7/1/2017	\$	8,477.67		
Deposit made to City account April	\$	240.00		
Deposit made to City account April	\$	177.75		
Deposit made to City account April	\$	219.90		
Deposit made to City account April	\$	256.00		
Deposit made to City account April	\$	120.00		
Amount deposited to City this fiscal year			\$	9,491.32
TOTAL NET WORTH APRIL 30, 2018			\$ -	179,567.38

2017-18 Information and Referral Statistics

			201	IIIOIIII OT-	2017-10 IIIIOIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIII	ierrai Statisi	CS					
	July	August	September	October	November	December	January	February	March	Anril	No.	0 211
Housing	7	1	0	1	0	C	c	1		5	ıvidy	aune
Shopping		-	-	-			0 7	4 0	,	, t		
		'	1	4		0	T	0	1	0		
Iransportation	4	2	3	2	3	2	11	2	3	2		
Assisted Living	2	0	1	0	0	0	1	0		1 0		
Legal	8	1	0	1	1	0	2		1			
Insurance	2	0	0	1	0	0	-	ı c	1 -			
Welfare Check	1	1	0	0	0	0			4 0			
Health	C	C	-		,	,		0				
-			7		T	.	4	2	7	9		
Counseling	0	0	0	0	0	0	1	1	2	2		
Clean/Repair	2	0	2	1	2	3	3	~	1 -	1		
General	0	5	9	6	3	2	6	0 00	1, 5,	4		
Monthly Total	22	11	14	16	10	8	33	18	35	77	c	c
									5	/ 7	0	>

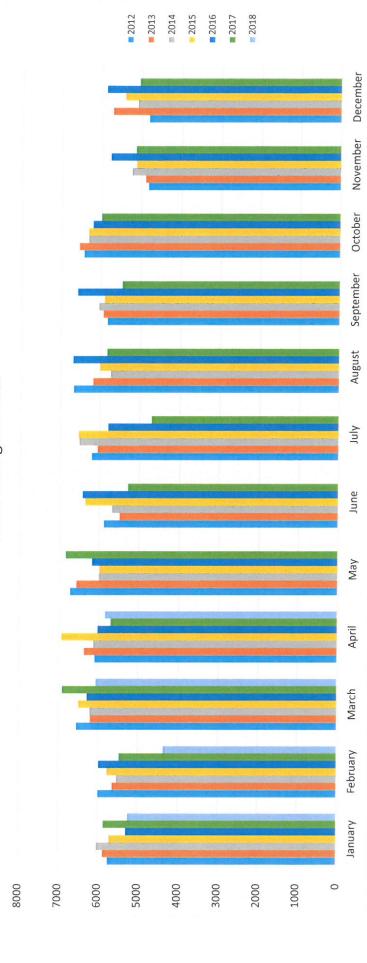
								ರ	SSE	Atte	ıdan	ce-	Apri	Class Attendance - April 2018	8														
	1	Σ	Monday	a			Tuesday	day		We	Wednesday	day		Thursday	sda	_		Friday	ay	H	Sat	Saturday	<u>></u>		Su	Sunday		F	Total
	2	6	9 16 23 30	23	30	က	10	17	24	4 1	11 18	3 25	2	12	19	26	9	13	-	27	7 14	1 24	28,	-	a	15	2	900	
AARP				L			T	T	+				_		_			2	_	+	7	1	3	-			_	2	100
Art Appreciation									-	\vdash	+	-			2				t	$^{+}$	1	1			+	+	+	-	82
Ballroom Dance						16	15	14	19	-		L	L						T	t	+	1			22	20,	20	76	0 250
Bingo	46	40	40	46	40			T	4)	50 7	71 50	09	205	147	138	136	35	45	- C	76	+	1			_	-	+	0	202
Birthday Club								09	+	-	-	-	+-				3	2	+		+	1		T	T	\dagger	t	+	677
Blood Pressure										-	-	_	L						Ť	20	+	1	I		Ť	\dagger	\dagger	-	00
Воссе	38	4	38	42	43	38	40	42	42	+	-	1					c	c	0	2 5	+	1		T	†	\dagger	+		07
Book Club	0	8	1	1			-	+-	!	+	+	1	1	T					+	1	+	1		1	1	\dagger	+	+	405
Bridge/Board Games	1			1			\dagger	\dagger	+	+	+	1	1	I	\int	T	1	(+	+	+	1				+	+		8
Ceramics	7	ď	ď	_	4		\dagger	+	+	+	+	1		I		T	4	0	4	4	\dashv	1			1	\dashv	-		12
Computers	- 4	2	0	- 0		L	1	+	\rightarrow	-	-	+	1						1	\dashv									36
Computers	c	-	»	٥	∞	S	1	4	4	14	10 8	_	-	4	7	3	2	2	2	3						\vdash	\vdash		112
Clocket	1						1	+	\dashv	4	\dashv						2	4	9	9						\vdash	\vdash	-	18
Current Events	1	T								0	7 16	7									L				T	t	+		40
Driver Safety		1												17	0	0		Γ	\vdash	\vdash	L				\dagger	t	+	-	17
Exercise						37	41	35	37	_			20	22	20	20			t	t	-			T	\dagger	†	+	-	222
Gardening										-						Γ	0	22	9	(r.	1		Ī	\dagger	\dagger	\dagger	+		44
HICAP						0	0	0	0	\vdash	_	L					,	,	,	+	+			1	\dagger	\dagger	+		4
Hiking/Walking	18	16	15	18	14			+	+	18 16	6 18	18					10	10	14	7	\perp	1	Ī	T	\dagger	\dagger	+	-	0 0
History Class			_	_			T	\dagger		-	-	-				T	2	2 ;	-	,	+	1		1	†	\dagger	+		201
Horseshoes	L	Γ					1	+	7	10 10	4	_				T	20	=	=	=	\perp				1	+	\dashv		41
Karaoke	α	α	α	1	0		\dagger	+	+	-	_	4				T		7	+	+	4			\forall		1	\dashv		62
Knitting	,			-	9		1	\dagger	+	+	+	1							_	+	-			٦					40
l ibrary Services	1					-	c	+	+,	+	+	1				1	7		9	_∞	4								30
line Dancing	1	T			I	4 5	-	+	_	-	\rightarrow	_	_			T		1	+	\dashv	4								14
Movie	1	T			Ţ	3	4	31	29 2	72 27	/ 39	36	^	4	4	4				_									247
Oil Bointing		T					1	+	+	+	4						28									\vdash			28
Oil Painting		T						+	\dashv	\dashv	4		16	16	15	12								Г	H	\vdash	\vdash		59
Pedro		1											48	48	48	40					-			T	t	+	+	-	184
Pickleball	-								2	26 24	4 29	23						T	H	+	-	L		T	t	\dagger	+	-	100
Pilates	0	21	16	19	22						_							T	\vdash	\vdash	L	L		T	t	$^{+}$	+	-	70
Ping Pong																	6	12	0	12	\perp	I		t	t	$^{+}$	+	-	22
Pool	10	10	12	14	12	15	12	12 1	141	10 10	0 14	12	11	12	12	12	Ç	14	+	1 0	+	I	T	t	\dagger	$^{+}$	+		200
Presentations								-	-	-	-	-	+			1	2		+	α	+	I	1	T	\dagger	+	+	+	249
Singing								-	\vdash	+	L				T			T	1	2 6	+	I	1	t	\dagger	+	+	+	00
Sit & Workout						15	14	17 1	16	\vdash	-				T	T	T	T	+	+	+		1	\dagger	\dagger	+	+		2
Softball								+	+	+	-		α	c	α	5		†	+	+	+		1	\dagger	\dagger	+	+	-	62
Spanish	L					14	18	22 1	16	+	+	1			0	2	T	T	+	+	+		1	\dagger	+	+	+	-	26
Special Event/Party							-	-	-	+	+	1			T			Ť	100	+	1	I	1	\dagger	\dagger	+	+	-	0/
Stained Glass							T	+	+	α	α	^			T	T	T	Ť	687	+	1	I	1	\dagger	\dagger	+	+		295
Support Group							\dagger	+	+	+	+	1			1	T		\dagger	+	+	4		7	\dagger	\dagger	+	+		31
Tap Dance	18	19	16	17	19		\dagger	+	+	+	+				1	T		+	+	+	4		7	†	+	+	+		0
Taxes				_	2	37	35	0	0	+	+				1	T	\top	Ť	+	+	1	1	1	\dagger	\dagger	+	+		98
Trips		20					1	+	+	+	1		c	c	3	-	T	\dagger	+	+	4	I	1	+	\dagger	+	+		72
Ukulele						4	_	0	ç	+	1				77		T	T	+	+	1			+	+	4	49		112
Writing						1	+	+	+	+	1		7	4.5	46	7	T	\dagger	+	+	4			1	+	+	\dashv		31
Yoga	0	20	16		20 20	T	T	+	+	+	+		t	7		Ŧ	T	\dagger	+	+	4	1	1	+	+	+	+		53
Zumba	47	42	38	42	43		+	+	+	\perp	-				T	T	77	41	22 3	37	1		\dagger	\dagger	\dagger	+	+		97
Total	197 284 213 238 240	284	213	238		216	206	49	1 1 2	1 22	198	190	230	216 206 249 191 164 221 198 199 330 282 205 248 145 454 264	200	100	,	1	, ;		1		1	-		-	_		343
		1	1									3	3	404	1007	047	43	104	7 1.0	0 7/7	75	0	0	0	22	59 7	72 76		5227

Nutrition Site Report - April 2018

Day Date		Total Prepared	Total Served	Total Served	Total Served	Non-Senior
		Hot Meals & Salads	Hot Meals	Salads	Hot Meals & Salads	Donations
Mon	2	120	87	11	98	16.50
Tues	3	85	78	17	95	11.00
Wed	4	130	123	13	136	16.50
Thur	5	90	72	6	78	11.00
Fri	6	90	66	8	74	5.50
Mon	9	110	84	13	97	16.50
Tues	10	85	91	16	107	16.50
Wed	11	130	125	10	135	27.50
Thur	12	90	71	11	82	5.50
Fri	13	100	83	14	97	22.00
Mon	16	125	107	6	113	11.00
Tues	17	90	103	12	115	33.00
Wed	18	140	135	10	145	27.50
Thur	19	90	67	8	75	16.50
Fri 20 200		200	204	0	204	0.00
Mon	23	120	105	11	116	11.00
Tues	24	90	82	13	95	33.00
Wed	25	130	109	15	124	5.50
Thur	26	90	60	10	70	16.50
Fri	27	100	90	12	102	16.50
Mon	30	120	97	9	106	16.50
To	tal	2325	2039	225	2264	335.5

	100	500	1817		5778	071	5102	2	2017	074	100	1000	2004	000	T	
	Docombor		7		R)			4	ח	U	2	L	ח		
	November	NOVELLIDE	4826	1020	4902	1002	5240	0470	F121	200	F774		5111	1110		
	October		6432	-010	6554	- 000	6318	0100	6327	t700	ROCA	0200	5006	Occo		
	September	10 min mon	5827		5939	0	6047		5910	200	6583	2000	5460	2010		
	August	T	0299		6186		5733	200	6015	0.00	6899	0000	5831	1000		
	July		6198		6028		6517		6239	0000	5788		4700	0011		
	June		5878	1	2487		5672		6357		6418		5280			
	May		6722	010	/969	000	2663		5982		6169		6838			
	April	0000	0609	0000	0203	0,,,0	6119		9269		6017		2688		5832	
	March	07.70	6548	0400	0610	7000	6204		6494		6278	0000	8069		6055	
-	repruary	1007	1980	EGOO	2000	0011	7700	1011	19/6		2811	0071	2407		4364	
	January	E707	2/3/	2000	0000	0000	0700	1101	5/01	1000	2785	107	1000		5241	
_		2040	7107	2013	10104	7777	4107	7.500	G1.07	0,00	2016	777	7107	0,00	2018	







COMMUNITY SERVICES DEPARTMENT

DATE:

May 15, 2018

TO:

Senior Citizens Advisory Board

FROM:

Danielle Brewer, Community Services Superintendent

SUBJECT:

Discussion Regarding Interior Painting of San Bruno Senior Center

BACKGROUND:

Due to the vehicle accident in June, the Multi-purpose room at the Senior Center has been repainted.

DISCUSSION:

The painting in the Multi-purpose room is complete and gives the room a fresh new look. Members of the Senior Citizens Advisory Board asked to discuss the possibility of painting the remaining interior of the Senior Center including the lobby, hallway, library, pool room, restrooms and arts and crafts room. This would give the Senior Center a finished look and tie the Multi-purpose room to the rest of the building.

FISCAL IMPACT:

At this time, no funding is available through the Capital Improvement Program or the City's General Fund Budget. All costs associated with the project could come from the Senior Citizens Advisory Board Trust Fund if the board chooses to pursue the project. Project costs are unknown at this time. If there is interest by the Board to move forward with this project, staff will work with a contractor to secure an estimate.

ATTACHMENTS:

None.